



# THE Eagle Eye Advisor



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## Did You Know?

Free legal counsel is now available for CSI students every other Thursday. Contact Student Activities at (208) 732-6221.

The CSI Scholarship application is now accessible through the "Money Matters" tab in MyCSI.

New Student Orientation dates for fall semester will be held July 12, August 2, and August 16. Be sure to encourage students you advise to RSVP for the event by [clicking here](#).

College of Southern Idaho  
Advising Center

<http://advising.csi.edu>



## Satisfactory Academic Progress News

Federal student aid for postsecondary education serves more than 12 million students each year. In 1976 the Higher Education Act added the Satisfactory Academic Progress (SAP) requirement. Student consumer information provisions were introduced requiring institutions to provide information on topics such as academic progress requirements, job placement for graduates and financial aid policies and procedures. As you can see SAP has been around for some time.

Why does it seem so new to the College of Southern Idaho? Actually, SAP has been at CSI since 1987 when the United States Department of Education first approved CSI to award Title IV funds to our students. Some of you attended SAP trainings I conducted over the past year and may recall that significant changes were made during 2011-2012. As an institution receiving Title IV funds, we are required to meet very specific regulations. These regulations state that a student must make satisfactory academic progress and the institution must have a published policy for monitoring the progress. The policy must explain the qualitative (grade-based) and quantitative (time-related) standard that is used to check SAP, and it must apply consistently to all educational programs and all students regardless of enrollment status (e.g., full-time, part-time, etc.). For a more detailed review of the SAP policy, visit [www.csi.edu/SAP](http://www.csi.edu/SAP).

All degree/certificate seeking students of the College of Southern Idaho must meet SAP Good Standing policy standards in order to establish and maintain eligibility for federal financial aid and certain scholarships. The three standards are as follows: **1) GPA** - Students must maintain a minimum Cumulative GPA of 2.00. **2) Pace of Completion** - Students must progress toward completion of their declared degree/certificate while maintaining a minimum 67% completion rate. **3) Maximum Timeframe** - Students must be able to complete their declared degree/certificate program within 150% of the published number of credit hours required to complete the program. Students who fail to meet at least one of the standards will be placed on SAP warning. Students unable to complete their degree within the maximum timeframe will be placed on Suspension. If they are unable to get back on track to Good Standing the next enrollment period, they will be placed on SAP suspension. Students placed on SAP suspension are no longer eligible for federal financial aid. Students are only re-instated for federal financial aid eligibility consideration through a submitted appeal that specifically addressed documented extenuating circumstances. Keep in mind that a submitted appeal does not necessarily guarantee that the appeal will be approved. Jim Massie, Advising Committee Chair and EMT program advisor, will discuss how advisors can help students stay in SAP Good Standing and complete a SAP online academic plan.

I want to thank the Advising Center for giving me the opportunity to talk about SAP and please do not hesitate to contact our office if you have further questions (208) 732-6273 or [www.csi.edu/financialaid](http://www.csi.edu/financialaid).

*We want to hear from you! Please send us your ideas on what you would like to see in future publications. Is there a topic of interest that you would like to see addressed in the next issue? If your idea is used, you can receive a mystery prize for participating. Please email suggestions or comments to [kscholes@csi.edu](mailto:kscholes@csi.edu).*



## Faculty Advising Corner featuring Jim Massie

My name is Jim Massie, Assistant Professor in the EMT/Paramedic program, and Advising Committee

Chair. As Jennifer Zimmers discussed in the financial aid SAP article, faculty advisors serve a critical role with SAP by helping students complete their online academic plan through MyCSI.

Advisors need to make sure that courses listed on SAP plans are required or apply towards students' declared major and that appropriate course pre (co)-requisites are taken in the correct sequence. Before you approve the plan submitted by the student, be sure to confirm that the projected calculations meet or exceed SAP standards. The projected box number figures (see illustration on the top-right corner of this page) will turn green once the standards are met.

Last, but not least, invite the student to contact you for additional assistance with degree semester planning or help with modifications to their online SAP plan. Faculty advisors should also provide students sound advice and tips to stay in SAP Good

### SAP

SAP Portlet - Edit

Joe Eagle-TestStudent/SEEFNTNT – CSI Student ID: 300035

1234 Anywhere St  
Twin Falls ID 83301  
[joeagle@eaglemail.csi.edu](mailto:joeagle@eaglemail.csi.edu)

Major: Emergency Medical Technician - TC | Major Advisor: Advising Center – [advising@csi.edu](mailto:advising@csi.edu) | Catalog Year: 2012  
Documents: [Unofficial Transcript / Graduation Audit](#)

Current	Minimum Required	Projected
Cumulative GPA: 1.18 Completion Rate: 83.33 %	Cumulative GPA: 2.00 Completion Rate: 67 %	Cumulative GPA: 2.11 Completion Rate: 89.00 %

Standing. I recommend the following to my students:

- Drop courses during the first week to eliminate unwanted “W” attempted credits
- Take a reasonable credit load so that credits are successfully completed
- Earn high grades (at least a “C” or better)
- Enroll only in classes that are required or apply towards the declared major so that the degree can be completed in the timeframe permitted by financial aid

Thank you for taking the time to read the article as we all work together to help retain and graduate our students. Don't forget to contact the Financial Aid Office for further help with your SAP questions

[www.csi.edu/SAP](http://www.csi.edu/SAP).



## Advising Best Practices Spotlight

CSI is an institutional member of the National Academic Advising Association (NACADA). This is an organization of more than 10,000 professional advisors, counselors, faculty, and administrators working towards the common goal of promoting quality academic advising in higher education. As a member of this organization, advisors have access to a clearinghouse of academic advising publications, upcoming events, and listserv communities.

NACADA also provides advisors with conference involvement opportunities regionally and nationally. CSI is a part of the Northwest Region 8 area which also includes Alaska, Montana, Oregon, Washington, and British Columbia. This year, NACADA's annual

national conference will held close to home. The conference will be held October 6-9 2013 in Salt Lake City, Utah. The conference's theme is *Success Elevated: Greatest Advising on Earth*. Over 25 individual sessions will be presented, regional network meetings, and a keynote speaker presentation.

To learn more about NACADA, review the latest trending advising materials, and register for events go to <http://www.nacada.ksu.edu>. We'll see you in Salt Lake City this fall!

# Campus Advising Updates

## Advising Committee

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One of CSI's campus-wide standing committees is the Advising Committee. The committee, comprised of the department campus advisors listed below, serves as a liaison between CSI faculty and administration on matters concerning the proper advising of students. If you have questions or have an idea you would like to share with the committee, please contact Jim Massie, Advising Committee Chair, at [jmassie@csi.edu](mailto:jmassie@csi.edu) or (208) 732-6709.

Jim Massie - Health Sciences & Human Services  
Dr. Cindy Bond - Office of Instructional Administration  
Cesar Perez - Advising Center  
Dr. George Halsell - Fine Arts  
Bruce Bennett - Academic Development Center  
Randy Berriochoa - Math, Engineering, & Comp. Sci.  
Dr. Heidi Campbell - Physical Science  
Kathy Clark - Science - Biology  
Dr. LueLinda Egbert - Education  
Lori Garnand - Information Technology  
R. Brent Jensen - Academic Development Center  
Dr. Barry Pate - Agriculture  
Tamara Pehrson - Health Sciences & Human Services  
Scott Snell - Health Sciences & Human Services  
David West - English, Languages, & Philosophy



### New Pilot Course- Dr. Clark Draney

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**ENGL 090 C33** is a section developed to give select developmental English students the opportunity to enroll in the pilot course and be assessed at the

English 101 level at the semester's end. Professor Clark Draney indicated that he is teaching the course just as he would a regular section of ENGL 101. He states that students are working well together and making excellent progress. He suspects that this group of 12 students will pass their course outcomes assessment and be eligible to receive English 101 credit. We look forward to seeing the final result of the pilot run, and appreciate Dr. Draney's initiatives to help students transition to college-level work as quickly as possible.

## Waitlist Feature now available in MyCSI

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Spring semester brought an exciting pilot project to student registration- Waitlist! The waitlist feature allows students to place themselves "in line" for a full course. As spots open, students are moved into the open spots on a first come-first served basis. Once students are moved from Waitlist to Current in that course, the student is responsible for tuition/fees, and completing any missed assignments for the course. The following courses were chosen for the pilot: ENGL 090, ENGL 101, MATH 025, MATH 108, MATH 143, COMM 101, CISA 101, and MUSI 100.

It is important that you know at every semester start, the waitlist function will remain turned on until the end of the add/drop period also known as "First Friday". Be sure to check your class list again AFTER this period so you have the most up-to-date information. We are hoping for full implementation of the waitlist in Summer 2013. For more information on waitlisting, please [click here](#).

## SAT Placement

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Advisors are quite familiar with using the ACT and COMPASS scores to determine course placement into classes at CSI. Last year, SAT placement was re-introduced as an additional tool for placement. The Idaho State Department of Education has a contract in place with the College Board which administers the SAT. This contract allows Idaho high school juniors to take the SAT free of charge to meet a requirement for graduation. The first statewide SAT administration to students took place last spring, with over 16,500 public school juniors taking the exam.

This year's SAT administration will occur on Wednesday, April 17, 2013 and according to the College Board, participation numbers will exceed last year's totals. Therefore, you should expect to see many more student advisees with SAT placement scores during advising sessions. To review CSI's SAT course placement ranges, [click here](#).

Note: Students may still be required to take portions of the COMPASS test if SAT scores are not at the minimum benchmarks set.



# ***“Be Wise, Get Advice!”***

## ***Advising Center Contact Information:***

Matrix—Taylor Building  
PO Box 1238  
Twin Falls, ID 83303-1238

Phone: (208) 732-6250

E-mail: [advising@csi.edu](mailto:advising@csi.edu)

Web: <http://>

[advising.csi.edu](http://advising.csi.edu)

## ***Important Upcoming Dates***

### **April**

1—Summer and fall  
registration begins

12—Last day to withdraw  
from semester courses

### **May**

6—Summer 2013 Federal  
Financial Aid priority  
processing date

13—Final exams begin  
20—Session 1  
Summer Term begins

17—Commencement  
Ceremony

21—Spring grades due by  
5 p.m.

## **Advising Training Happenings**

The Advising Center offered an Advising Workshop II in February as a follow up training to the new faculty orientation workshop held last year. The intent of the workshop was to touch base with our eight participants and continue to enhance their advising development and needs. To better target our training, we surveyed participants to determine topics of interest and areas of knowledge improvement. After reviewing the results, we invited the following experts to present on the areas below:

- Jennifer Zimmers - Federal Aid SAP (Satisfactory Academic Progress)
- Erin Devlin - Retention and Graduation Services & Resources
- Catrina Chapple - Graduation Audit Report & SAT Course Placement
- Tara Nunnelley - Course Waitlisting

The workshop started over a working lunch and participants engaged in a pre-test activity on the material to be covered. Overall, participants felt that the information presented improved their initial knowledge of content and services available as advisors. We're already looking at our post-test results to continue to make the workshops fun, productive, and accessible to more advisors. A big "Thank You" goes out to Dr. Edit Szántó and Dr. Jeff Fox for supporting this important training event!



## **WE PROMISED A PRIZE!!!! AND THE WINNER IS.....**



Congratulations to CSI Rodeo Athletic Advisor/Head Coach Steve Birnie for winning the CSI mug and treats package. We agree that moving the computer literacy statement from the bottom of the program checklists to the top makes a lot of practical sense. This change should encourage students to complete the requirement early in their college studies. Look for the revisions soon on the 2013-2014 checklists. See how easy that was to win? Your ideas are important and encouraged. Keep them coming to [kscholes@csi.edu](mailto:kscholes@csi.edu)!

**Advising Reminder:** Please remind your spring program graduates to apply for graduation through MyCSI. Diplomas are not automatically mailed out once graduation requirements are met unless students go through the application process. Applying for graduation in MyCSI also provides students the opportunity to participate in May commencement ceremonies. Thanks for your help!